

# RSA ANNUAL EXHIBITION 2021 - INFORMATION FOR INTERNATIONAL EXHIBITORS

## \*\*\*PLEASE NOTE\*\*\*

Our Regulations have been updated (03/02/2021) to reflect the decision that this exhibition will proceed **as an entirely online presentation** this year due to Government restrictions as a result of COVID-19. Please read the **Regulations** document for full details. These details have also been amended accordingly.

We thank you for your understanding at this very challenging time.

## INFORMATION FOR INTERNATIONAL EXHIBITORS

While we welcome submissions from artists and architects based anywhere in the world there are additional considerations to bear in mind if you choose to submit from abroad. **Please read the following information carefully before making your submission.**

### VAT REGISTRATION

All non-UK residents are classified as NETPs (Non-Established Taxable Persons) and must register with HMRC (HM Revenue + Customs) for a UK VAT number before they can sell work in the UK. Registering for a UK VAT number can be done online at <https://www.gov.uk/vat-registration/how-to-register>.

If your work is selected, then please complete the registration as soon as possible. We must receive your VAT number, or a copy of your email from HMRC indicating the process is underway, by 31 March 2021.

As stated in our Regulations, all work should be for sale, therefore, failure to supply a valid UK VAT number will lead to the rejection of work. Please note, it can take up to four weeks for the application to be processed so it is important to register as soon as you are pre-selected.

Further information on UK VAT registration and non-established taxable persons (NETPs) can be found at <https://www.gov.uk/government/collections/vat-notice-numerical-order> under the section 'VAT Notice 700/1: should I be registered for VAT?'

If you have any questions about VAT please contact HMRC's helpline on 0300 200 3700 (UK) or +44 2920 501 261 (abroad). **The RSA is unable to provide any assistance with this process, all questions should be directed to HMRC.**

### DELIVERY & COLLECTION

As this is now an online only exhibition work does not have to be delivered to the gallery for install, however if work sells it will still need to be delivered to the RSA for the buyer to collect. **It is the exhibitor's responsibility to arrange and pay for delivery and inform the RSA of the details.**

Below is a list of couriers used by exhibitors in previous years. Please note – the RSA is not affiliated with any couriers and it is at their discretion if they can assist. Many other couriers are available.

#### SCOTLAND

Van GoGo2 (Stuart Horsburgh) - [vangogo2@gmail.com](mailto:vangogo2@gmail.com) (Edinburgh, Glasgow, Borders)

John Lawrence - [johnlawrence48@icloud.com](mailto:johnlawrence48@icloud.com) (Aberdeenshire, Dundee, Fife)

McAdie and Reeve (Orkney) - [www.mcadie-and-reeve.co.uk](http://www.mcadie-and-reeve.co.uk) (Orkney)

#### IRELAND

Irish Art Services - [www.irishartservices.com](http://www.irishartservices.com) - [info@irishartservices.com](mailto:info@irishartservices.com), +353 63 849 51

#### UK/EUROPE

Aardvark Art Services - [www.aardvarkartservices.com](http://www.aardvarkartservices.com) - [info@aardvarkartservices.com](mailto:info@aardvarkartservices.com) - 01253 794 673

Art Cargo - <https://artcargo.co.uk> - +44 (0)75 88 48 43 64

Picture Post - [picture-post.webnode.com](http://picture-post.webnode.com) - collection points across the UK

Constantine Fine Art Logistics - [www.const.co.uk](http://www.const.co.uk) - 01236 750 055

Central Link Couriers - [www.central-linkcouriers.co.uk](http://www.central-linkcouriers.co.uk) - covers all European countries

**It is your responsibility to organise and pay for all shipping, declare the artwork on your international postage customs declaration form and pay any customs costs your country may impose; this also applies to the return shipping of your work.**

The RSA will not be responsible for any damage sustained to work while in transit.

