

RSA ARCHITECTURE OPEN EXHIBITION 2012

Members Regulations

KEY DATES	
Deadline for digital submission	Monday 1 October (all submissions must arrive by this date)
Receiving Day for selected works only	Saturday 17 November, 10am - 4.30pm
Press/Varnishing Day	Thursday 22 November 2-4pm
Opening Reception	Friday 23 November 7-8.30pm
Exhibition Closes	Sunday 16 December
Removal of Works	Tuesday 18 December 10 - 4.30pm,

SUBMISSIONS

Members may submit **ONE** work in total.

In order to ascertain the number of works which will come from Members and, in turn, to assist with the decision on selection of Non-members works, **please send a digital proposal of what you intend to exhibit to the RSA by Monday 1st October**. Please send in a maximum of two images to illustrate the work you propose to submit.

[JPEG Images only, preferably 1080 pixels along the longest side. Images must be captioned: Number.Architect Name_Title_Year. Caption numbers must correspond with captions on Entry Form. Video formats accepted: .avi/.wmv/.mov/.mpeg/.mpeg2/.mpeg4].

The proposal should be accompanied by an Entry Form.

Submissions should be sent by email to opportunities@royalscottishacademy.org

Regulations & Entry Forms can be downloaded from the RSA Architecture Open Exhibition page on our website. Architects are required to complete an Entry Form with their personal details and a list of the work submitted. By signing the Entry Form you acknowledge that you have read, understood and accept the conditions that are laid out in the Regulations. Submissions will not be accepted if the Entry Form is unsigned or incomplete.

Architect Members may submit **ONE** work.

Drawings

- Dimension of 2d work: entire work no larger than 120 cm in any direction (outer frame size).
- Framing: Framed drawings would be preferred. Otherwise drawings should be left as unframed panels on kappa/foamex.

Models

- The submission of models is encouraged.
- Dimensions of Model: no restrictions on size.
- Dimensions of plinth: Model base height 110cm preferred.
- Plinth base **MUST** be supplied and be **WHITE** in colour.
- Covers: Models can be covered OR left uncovered.

3D Animations are also accepted

Please note that any architect member who wishes to show additional work outside of the medium of architecture should submit it to the RSA Open Exhibition (Fine Art) where it will be judged by Council as part of the selection process in relation to the rules of the Open Exhibition (Fine Art). If you wish to enter the Open Exhibition (Fine Art), you may still only submit one additional work and there is no automatic entry for architect members.

REGISTRATION FEE

No registration fee is necessary.

LABELS

Labels will be posted to Members prior to the hand-in day. Labels must be securely attached to each work submitted. Each must be clearly completed in BLOCK CAPITALS. A permanent label or other identification must also be affixed to the back of each work and, if possible, to each component of the model, giving the architect's name, title of work and price (if appropriate). Failure to comply with these requirements in full can lead to the work being omitted from the exhibition. Additional labels can be requested from the RSA Office 0131 624 6110 info@royalscottishacademy.org.

RECEIVING DAY - Saturday 29 October, 10am - 4.30pm

All works must be delivered to the South Door of the Royal Scottish Academy, Edinburgh (facing the Scottish National Gallery on the Mound) without packing cases. An area will be provided for you to remove any packing. All packing materials must be removed from the Academy. Work will not be received out with the stated hours.

FRAMING AND GLAZING

Framed and unframed work will be accepted. **Frames must have no hanging mechanisms attached.** The RSA will be responsible for affixing attachments for hanging of the work when exhibited. Work in inadequate or unusual frames or of unusual shapes may be rejected. Please note that clip frames will not be accepted.

ARCHITECTURE

Work may be submitted in any suitable medium. Drawings which are submitted may be preliminary sketches, or other details which illuminate the development of the project. Submissions in the form of photographs should be associated with explanatory drawings of the scheme (not necessarily on the same panel). Should a scheme be illustrated on more than one panel it will be recorded as a single submission but this must NOT exceed the size limit. Titles and headings on works should be discreet. The name of the Architect responsible must appear on the face of the work. Any framing and glazing must comply with the regulations above. Plinths for models must be supplied on the receiving day. All plinths must be white.

SALE OF WORK

Works may be available for sale. All sales made from the exhibition are subject to 40% commission + VAT (charged on the amount of commission only). The price of work shown on the Entry Form & Labels is the total price payable by the purchaser. Architects registered for VAT must enter their VAT number on the Entry Form. Where duplicates/editions of works (prints, etc) are available for sale, architects are asked to enter the appropriate information (number of copies, framed or unframed, etc).

Any private sale of the work (including duplicates/editions) must immediately be intimated to the Sales Agent, otherwise a sale made through the RSA shall have precedence. No duplicates/editions of works should be sent by the architect to a purchaser until the RSA has confirmed that the price has been paid in full. In addition, any private sale made out with but as a direct result of the exhibition should also be acknowledged, whereupon the relevant commission will be charged.

COPYRIGHT

Under the Copyright, Designs and Patents Act 1988 it is the general rule that in the absence of any agreement to the contrary, copyright of a work of art belongs to the artist or his/her heirs and assigns. By submitting work, unless contacted by the artist in writing to say otherwise, the artist grants the RSA permission to photograph and/or film the submitted works for press and marketing purposes, including the right to free reproduction for any catalogue, poster, website or other non-commercial promotional material in connection with the exhibition.

CARE OF WORKS

While all reasonable care is taken at all times, works are submitted at the artist's risk. The RSA shall not be responsible for any loss or damage however caused, either during or awaiting transit to and from the exhibition or during any period of storage, installation, packing or unpacking or period in which the work may be in the care of the RSA. **Architects are advised to arrange proper and adequate insurance cover against these risks.**

REMOVAL OF WORKS

No work, once placed, can be removed until the close of the Exhibition without a special order from the Council. The architect must have their work uplifted on the dates given. Any works left with the RSA after this date will incur a storage fee of **£5** per day. If the work has not been collected by 21 December 2012, the fee will be rescinded and the work will become property of the RSA and may subsequently be disposed of. By signing the Entry Form, the artist accepts this condition as a binding agreement whereby ownership of the uncollected works is relinquished by him/her and transferred absolutely to the RSA.

By signing the accompanying Entry Form and submitting work to the RSA Annual Exhibition, you acknowledge that you have read, understood and accept the terms & conditions laid out in these regulations. Submissions will not be accepted if the Entry Form is unsigned or incomplete.

Royal Scottish Academy, The Mound, Edinburgh, EH2 2EL
T: 0131 624 6116 E: opportunities@royal.scottishacademy.org
www.royal.scottishacademy.org